

SAFETY HARBOR PUBLIC LIBRARY
Meeting Rooms and Study Rooms Rental Fees

<p><u>Reservation Criteria</u> 1. Meetings must begin and end during the Library's normal hours of operation. 2. After-hours flat fee of \$35 per hour for meeting outside of regular library hours, to be paid in advance.</p>	<p>1) Pinellas County businesses, groups, associations, or individual residents that <u>do not</u> provide non-profit documentation. 2) Non-profit groups - If for a banquet, special event, or fund-raising event.</p>	<p>Non-profit groups based in Pinellas County For regular meetings only, not fundraisers or special events. Non-profit, 501(c)(3) documentation required prior to meeting.</p>	<p>1) Resident outside of Pinellas County 2) Any business, association, group, or individuals located outside Pinellas County, whether non-profit or for-profit.</p>
MEETING ROOMS	RENTAL FEE To be paid 14 days in advance	RENTAL FEE	RENTAL FEE
Meeting Room A Capacity - 40	\$ 35 +2.45 tax / hour = \$37.45	Free	\$ 55 / hour + 7% tax
Meeting Room B-with kitchen Capacity - 70	\$ 50 +3.50 tax / hour = \$53.50	Free	\$ 75 / hour + 7% tax
Meeting Rooms A & B Capacity - 150	\$ 85 +5.95 tax / hour = \$90.95	Free	\$125 / hour + 7% tax
Smart Conference Room Capacity - 12	\$ 35 +2.45 tax / hour = \$37.45	Free	\$ 45 / hour + 7% tax
Study Room A Maximum Capacity - 6	\$ 10 / hour + 7% tax	Free	\$ 20 / hour + 7% tax
Study Room B Maximum Capacity - 6	\$ 10 / hour + 7% tax	Free	\$ 20 / hour + 7% tax

Cleaning Fee: \$25 per meeting that includes food and beverages.

Security Deposit: \$100 Security Deposit required for Special Events at least 14 days prior to event. Refundable 30 days after event.