Pen Pal Program Guidelines

Finding a pen pal is a great way to connect with kids from other parts of the world, and develops essential writing and reading skills in a fun rewarding way. Throughout the world, lifelong friendships have developed through writing pen pal letters. This is our hope for your child and family.

Our first letters sent will consist of a series of “Get to Know Me” questions provided by the library in order to ensure the safety of your child and any personal information.

In order to make this a SAFE and fun experience for your child we ask that these simple guidelines are followed:

\*The Partner libraries will mail the letters. DO NOT share your personal address or other personal information.

\*Pick up a “Get to Know Me” form from the library, have your child fill it out, and return it to the library no later than November 6, 2020.

\*Children will share their first names and last initial only.

\*Exchange written or typed letters only. Please do not exchange social media accounts.

\*Bullying and harassment will not be tolerated.

\*Registration is limited to 20 children.

\*Parental consent and release form need to be signed and returned to the library by the date on the event calendar each month.

\*Library staff will screen letters for appropriate content.

\*Please inform your librarian if you decide to stop the program. It is only with your participation that this event will be able to thrive.

After your child receives their Pen Pal, encourage them to ask questions relating to their pal’s answers on their “Get to Know Me” sheet. This helps build conversations in the future.

**Thank you for participating in this new program!**